

INFORMATION CIRCULAR NO. 511

Office of the Chief Business Officer

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: January 14, 2022
To: All Employees
Subject: MILEAGE REIMBURSEMENT RATE – 2022
**Department and/or
Persons Concerned:** All Employees

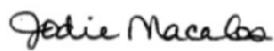
Brief Explanation:

Effective January 1, 2022, the Internal Revenue Service standard mileage reimbursement rate will increase to 58.5 cents per mile. In agreement with the employee union contracts and the past practice of the district, the mileage reimbursement rate for district business travel will also increase to 58.5 cents per mile, effective January 1, 2022.

Reimbursable district mileage does **not** include commuting between home and workplace location(s), even during remote working periods. Questions concerning this circular should be referred to Sherrie Shumaker, Accounts Payable Manager at (619) 725-7756.

Alicia Rolfe
Interim Controller

APPROVED:



Jodie Macalos
Executive Director, Finance

AR:sg